



## **Invitation to Express an interest in Performing Arts Programming services for Bealtaine Festival 2022- 2024**

**Closing date for receipt of expression of interest: Friday 22<sup>nd</sup> July 2022**

### **Introduction**

#### Age & Opportunity

Age & Opportunity is the national organisation that provides a range of opportunities for older people who want to get more involved in arts and culture, sport and physical activity, civic engagement and personal development.

Our aim is to inspire people aged 50+ to live a dynamic life where they can be more active, more visible, more creative and more connected.

Age & Opportunity Arts provides opportunities for older people to be more creative more often, to create meaningful participation and representation for all older people in cultural and creative life and to demonstrate and celebrate how our creative potential can improve with age.

#### Bealtaine

Bealtaine is Ireland's national festival celebrating the arts and creativity as we age. As its name suggests, the festival takes place each May and is run by Age & Opportunity. As a co-operative festival, Bealtaine works on two parallel and interdependent strands, the festival that is curated and run through the offices of Age & Opportunity and the festival that is curated and run locally.

The performing arts programmer will contribute to the festival that is curated and run through Age & Opportunity and aims to address and target particular policy issues such as those outlined below – areas of work which may not otherwise be addressed.

Integral to the role of the festival is that of advocate – that the festival informs programmes nationally and that we keep the arts and artists at the centre of Bealtaine, connecting communities with artists and working with national resources such as arts officers, arts centres, and producers.

Bealtaine specifically aims to create:

- critical opportunities for the greater participation and representation of older people in the arts;
- arts programmes for disadvantaged older people;
- opportunities and peer-to-peer supports for older professional artists;

- opportunities for intergenerational exchange;
- debate and discourse around key cultural issues impacting on older people and other opportunities to influence national and international policy.

#### Performing Arts at Bealtaine 2022- 2024

Age & Opportunity is seeking expressions of interest from key individuals or organisations with an interest and background in performing arts programming in a participatory arts context, to work on Bealtaine 2022 – 2024. We wish to appoint a performing arts programmer from Autumn 2022– June 2025. This appointment is subject to Age & Opportunity’s Arts Council funding.

The purpose of this process is to recruit a Programmer who will work with the Artistic Director of the festival to select, develop, manage and promote the performing arts programme of the Bealtaine Festival 2023- 2025.

There are various models of working as a Programmer for Bealtaine, selecting pre-existing work for inclusion in the festival programme, inputting into a co-production project with a production partner and devising and managing an original event for Bealtaine. It is expected that the Performing Arts Programmer would use different models to develop a Bealtaine programme, as appropriate to resources available.

Specifically, the performing arts Programmer is required to:

- Under the direction and guidance of the Arts Programme Manager (Bealtaine Festival Artistic Director) assist in delivering 2-3 performing arts projects that are already in train for 2023.
- Work with co-production partners in the delivery of these 2-3 performing arts projects.
- Liaise and manage the communications with all performing arts partners, artists and creative collaborators.
- Input into and provide written detail on performing arts for any funding application and for the festival programme.
- For subsequent years, devise, programme and creatively plan 2- 3 performing arts events for Bealtaine 2024 and 2025.
- Under the direction and guidance of the Arts Programme Manager, budget and financially plan for performing arts events for 2023 – 2025, including those involving partners and where box office is concerned.
- Develop written agreements in relation to all partnerships entered into by Age & Opportunity (unless otherwise specified) and any artists/organisations.
- Write the relevant printed programme copy and supply information to the Communications Manager on the performing arts events to the deadlines agreed.
- Liaise with the Arts Programme Manager and festival team and any other Age & Opportunity staff throughout the process as requested.
- Attend Programming /Curatorial and Miscellaneous meetings as and where necessary.

### Fee for this contract

The budget for this contract is a maximum of €6,000- €8,000 annum each year for the three years inclusive of all costs. Normally work and fees would be apportioned on a daily basis and travelling costs would be determined on a case by case basis. This budget is subject to the availability of funding.

### Performing Arts Budget

The performing arts budget ranges from €15,000 to €30,000 depending on additional funds raised.

### Expression of interest requirements

The expression of interest should provide the following information:

- 700-word proposal outlining performing arts ideas and concepts (ideally based on 2-3 events) for Bealtaine 2023;
- Current Tax Clearance Detail;
- An outline of any added value or additional information you think is relevant.
- Fee proposal in Euro (€) inclusive of VAT and all expenses. A breakdown of total costs should be provided.

### Tax Clearance

The successful applicant must be in possession of a valid tax clearance certificate for the duration of the contract. Such a valid tax clearance certificate from the Irish Revenue Commissioners must be produced by a successful applicant before execution of the contract. A valid tax clearance certificate means a tax clearance certificate issued by the Irish Revenue Commissioners, and applicants not resident in Ireland must make application to the Irish Revenue Commissioners for such a certificate if their expression is to be considered.

### Insurance

The successful applicant must produce valid public liability insurance and indemnify Age & Opportunity.

## Selection Criteria

Expressions will be evaluated on the information provided. Expressions received will be marked out of 100 as follows:

Award Criteria	Weighting %
Proposed process and framework for delivery of programmed events	20
Demonstrated understanding of the brief	20
Experience and track record of Programmer	30
Proposed costs	30
Total	100

Based on the above criteria, you may be asked to meet with Age & Opportunity on the week beginning 8<sup>th</sup> August 2022 online via Zoom.

Age & Opportunity shall notify you as soon as reasonably practicable and in any event by 22<sup>nd</sup> August.

Closing date for receipt of expressions of interest: 5pm on Wednesday the 22<sup>nd</sup> July 2022.

Please submit your expression of interest to:

Margaret Roe, HR Manager, at [margaret.roe@ageandopportunity.ie](mailto:margaret.roe@ageandopportunity.ie)

Late applications will not be accepted.

**Funded by**

